

NOTICE OF PUBLIC MEETING & AGENDA

TRAFFIC SAFETY COMMISSION

MONDAY, APRIL 13, 2015

PUBLIC SAFETY BUILDING, 401 E THIRD STREET, NEWBERG

“Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENTS

V. CONSENT CALENDAR

A. Approval of minutes from the February 9, 2015 Traffic Safety Meeting

VI. NEW BUSINESS

A. TSC-15-0002 / 2nd Street (West of Church St) No Parking Request

B. TSC-15-0003 / Villa Rd & Mountainview Dr Intersection Sight Distance

VII. OLD BUSINESS

VIII. STAFF REPORTS – GENERAL INFORMATION

A. Engineering

B. Police

C. Commissioners

IX. ADJOURNMENT – Next meeting May 11, 2015

ACCOMMODATION OF PHYSICAL IMPAIRMENTS: In order to accommodate persons with physical impairments, please notify the City Recorder’s office of any special physical or language

accommodations you may need as far in advance of the meeting as possible, and no later than two business days prior to the meeting. To request these arrangements, please contact the City Recorder at (503) 537-1283. For TTY services please dial 711.

Posted: April 6, 2015

TRAFFIC SAFETY COMMISSION MINUTES
MONDAY, FEBRUARY 9, 2015
PUBLIC SAFETY BUILDING, 401 E THIRD STREET, NEWBERG

“Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

Chair Neal Klein called the meeting to order at 7: 05 PM.

Members Present:	Neal Klein, Chair	Ron Johns, Vice Chair
	Kari Lawson	Chris Kelley
	David Hostetler	Karl Birky
	Jeff Grider	Mayor Bob Andrews, Ex-officio

Member Absent: Roos (excused), Venable (excused), and Meghan Seifert

Staff Present:	Brian Casey, Chief of Police	Mary Newell, Support Services Manager
	Jason Wuertz, Civil Engineer	

ADMINISTER OATHS OF OFFICE:

Mayor Andrews performed the oaths of office for Neal Klein, Kari Lawson, and Jeff Grider.

PLEDGE OF ALLIEGENCE:

COMMUNICATIONS FROM THE FLOOR:

Newberg resident Gina Kluver raised a safety issue with the intersection at Villa and Mountainview roads, stating that turning left onto Mountainview from Villa Road is dangerous. She suggested a mirror or other option to assist with crossing the street and to help with help visibility.

Mr. Larry Barnhill requested the City paint yellow approximately 11 feet of City curb in the vicinity of 1318 E Second Street. The vehicles of persons who are parking there are hanging into the driveway between him and his neighbor. The space is not large enough to meet the requirements of a parking space per City Code. Would like the curb painted on East Second between the residences.

ELECTION OF COMMISSION CHAIR AND VICE CHAIR:

A. Nomination and election of Chairperson for the Traffic Safety Commission

Commissioner Ron Johns nominated Chair Neal Klein to serve as chairperson, and Chair Klein accepted the nomination. Chair Birky moved that nominations be closed.

<p>MOTION: Johns/Lawson to elect Neal Klein as 2015 Traffic Safety Commission chairman. Motion carried (7 Yes/0 No/2 Absent)</p>

A. Nomination and election of vice-chair for the Traffic Safety Commission

Commissioner Ron Johns nominated Karl Birky to serve as Vice-chairperson, and Commissioner Birky accepted the nomination. Commissioner Johns moved that nominations be closed.

MOTION: **Johns/Kelley** to elect Commissioner Karl Birky as 2015 Traffic Safety Commission Vice-chairman. Motion carried (7 Yes/0 No/2 Absent)

CONSENT CALENDAR

MOTION: **Birky/Johns** to approve consent calendar including the minutes from December 8, 2014 2014 as amended. Motion carried (7 Yes/0 No/2 Absent)

NEW BUSINESS:

A. **TSC-15-0001 / Limited Parking Request – Howard Street**

Jason Wuertz, civil engineer, presented the staff report (see official meeting packet for full report).

Responding to Mayor Andrews, Jason said he'd have to check to see if this area was included in downtown two- hour parking limits.

Leah Griffith, Library Director, supported the request as it will help keeping vehicles parking in the vicinity moving so as to free up space, eliminating those who park for extended periods.

MOTION: **Birky/Kelley** to accept the engineering departments' recommendations as recommended by staff, if not C3 parking, to create the 2-hour parking limit in that area, with caveat if it is consistent with the C3 zoning that is in downtown. Motion carried (7 Yes/0 No/2 Absent)

NEW BUSINESS:

The Traffic Safety commission addressed the matters raised during Communications from the Floor.

Villa and Mountainview: Regarding traffic on Villa and Mt. View, Commissioner Ron Johns agreed that this is an area of concern when heading up Villa, at the "T" where Villa meets Mountainview. Engineer Jason Wuertz indicated these mirrors are usually see those on private drives and curvy roads. Is not sure a mirror is the correct solution.

Commissioner Birky thinks the area might be in county, not City. Jason said it is an area that is planned to be developed, which includes fixing the curbs and sidewalks.

ACTION: Request Staff come back next month with a report on how to proceed.

Request for yellow curb: Commissioner Chris Kelly said without a picture, visual, or a staff report, it was difficult to make a judgment on this request. Commissioner Johns agree, suggesting Staff look into the matter. It was noted that the short length of that space makes it illegal to park between the two driveways.

ACTION: Directed Staff to develop staff report for March.

STAFF REPORTS – GENERAL INFORMATION:

A. Engineering

Request for yellow curb on N side of Fulton, between Center and Friendsview Manor, Jason Wuertz indicated this street is a major collector and does not allow parking on it. He noted a petition was submitted and City Engineer is evaluating it.

Regarding an issue with traffic flow on Deborah at 99W, where traffic is backing up on Deborah Road impeding traffic due to a coffee stand, Engineer Wuertz indicated he is working with engineering, police and the vendor to find a solution.

Wuertz reminded everyone of the upcoming free class, "Highway, Local Road and Street Safety for Non-engineers" scheduled for Saturday, February 28, 2015.

B. Police

Chief Brian Casey said legalization of marijuana is pending July 1. Police is anticipating an influx of drug driving. Driving under the influence of Marijuana has increased 50 % in Colorado and WA. He suggested police anticipate a lot more people using it and operating vehicles. The department is gearing up for the increase by training two more drug recognition experts, since they anticipate an increase in cases. He noted that the department drug dog, trained in 4-odors, has been taken out of service and is going to the jail where marijuana is still illegal.

Rite-way Meat closed down, noting 50 complaints have been filed. Unknown if any criminal results, but the matter is under investigation.

C. Commissioners

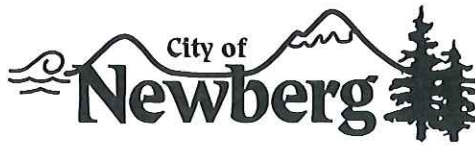
Commissioner Karl Birky reported the flashing light in front of the smoking place on First Street is distracting, and City Staff will look into the matter to see if it is a code violation.

Texaco station is for sale where the Traffic Safety Commission had implemented hash marks on the pavement to help with parking backup.

Mayor Bob Andrews thanked new and returning members to the Commission.

ADJOURNMENT – Next meeting March 9, 2015

Meeting adjourned at 7:40



MEMORANDUM

ENGINEERING SERVICES DEPARTMENT

P.O. Box 970 • 414 E. First Street • Newberg, Oregon 97132
Tel 503.537.1240 • Fax 503.537.1277

April 6, 2015

To: Newberg Traffic Safety Commission
Cc: Kaaren Hofmann, PE, City Engineer; Brian Casey, PD Chief; Mary Newell, PD Support Services Manager
From: Jason Wuertz, PE, Civil Engineer
RE: TSC-15-002 / 2nd Street (West of Church St) No Parking Request

Mr. Larry Barnhill requested the City paint approximately 11' of curb in the vicinity of 1318 E Second Street. He stated that the vehicles of persons who are parking there are hanging into the driveway between him and his neighbor. The space is not large enough to fit most vehicles.

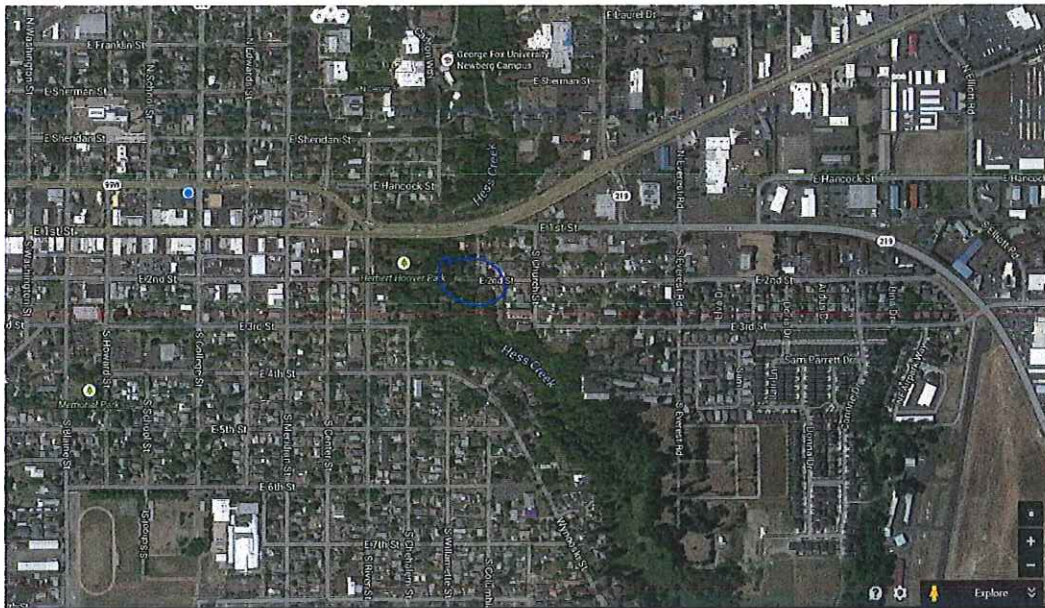


Figure 1 – Vicinity Map

“Working Together for a Better Community – Serious About Service”

“Traffic Safety Mission Statement: To give the citizens of Newberg a forum to voice traffic safety concerns, evaluate related issues, provide a liaison with the City and promote traffic safety within the community.”

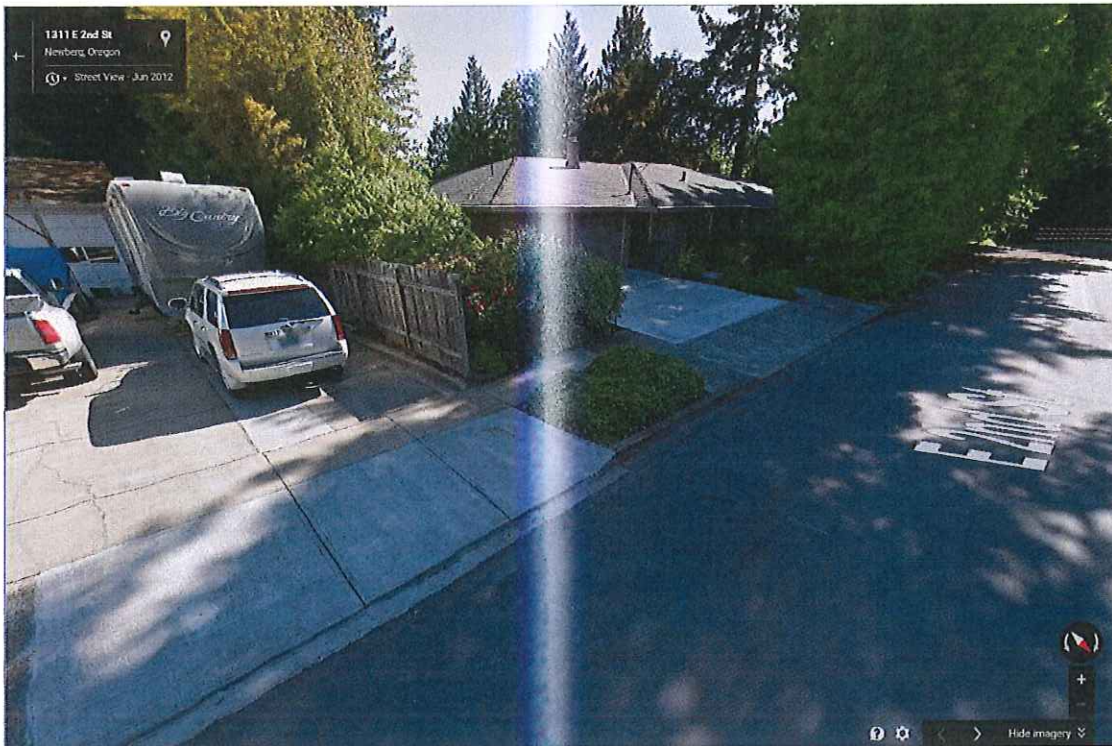


Figure 2 – Eleven feet of curb requested to be painted yellow

The Newberg Municipal Code authorizes the Traffic Safety Commission to decide on location of parking and all traffic control devices:

2.15.400 Purpose and duties.

B. The commission will decide on the location of parking, crosswalks, safety zones, traffic lanes, truck routes and all manner of traffic control devices within the community. [Ord. [2743](#) § 1, 10-3-11; Ord. [2427](#). Code 2001 § 32.22.]

FISCAL IMPACT

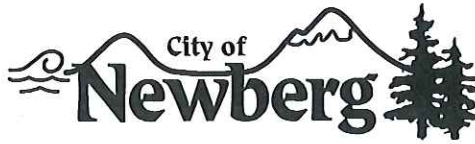
The installation of paint will cost the City approximately \$125 initially, and will be required to be maintained periodically. The funds will come from 02-5120-541000 and funds are available, although it will use funds which would otherwise be used for sign and striping maintenance.

ENGINEERING RECOMMENDATION

Direct the Public Works Department to install yellow paint along the curb adjacent to 1318 E Second Street.

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April 6, 2015

To: Newberg Traffic Safety Commission
Cc: Kaaren Hofmann, PE, City Engineer; Brian Casey, PD Chief; Mary Newell,
PD Support Services Manager
From: Jason Wuertz, PE, Civil Engineer
RE: TSC-15-003 / Mountainview Dr & Villa Rd Sight Distance

Newberg Resident Gina Kluver raised a safety concern with the intersection at Villa Road and Mountainview Drive, stating that turning left onto Mountainview from Villa Road is dangerous because of a lack of sight distance. When traveling North on Villa Road and making a left turn onto Mountainview Drive, the sight distance to the East is limited. Only one accident has been recorded at this intersection in May of 2011.



Figure 1 – Vicinity Map

After visiting the site, engineering staff has verified that there is a sight distance limitation. See the photos below:

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Figure 2 – Looking East from Villa Road



Figure 3 – Looking East from Villa Road (after traveling further North)

After visually inspecting the site, it appears that the planted arborvitae, which are planted on the North of the fence line, could be removed to improve the sight distance. Additionally, the City code requires that all intersections have a 50' sight vision triangle:

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15.410.060 Vision clearance setback.

The following vision clearance standards shall apply in all zones (see Appendix A, Figure 9).

A. At the intersection of two streets, including private streets, a triangle formed by the intersection of the curb lines, each leg of the vision clearance triangle shall be a minimum of 50 feet in length.

The South East corner of this intersection appears to not be in compliance with this code. Below is a map showing the rough sight vision triangle, based on a GIS map.



Figure 4 – Sight Vision Triangle

In 2008, the intersection of Villa Road and Mountainview Drive was improved by the City. A larger radius curb return was installed. The improvements likely put this intersection out of compliance with the sight clearance setback code.

ENGINEERING RECOMMENDATION

Engineering staff recommends that the traffic safety commission direct the City staff to enforce the sight vision clearance setback requirements outlined in the Newberg Municipal Code section 15.410.060, to include removal of vegetation only.

FISCAL IMPACT

The fiscal impact to the City would be in staff time needed to enforce the vision clearance setback code. The vegetation would be removed by the property owners.

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